

EXPERT LEVEL MEETING

23-24 October 2019, Košice, Slovakia

Practical Information

Bellow you can find information on the meeting, venue, accommodation and other practical information.

REGISTRATION

To register for the meeting please visit the following webpage:
<https://foresteurope.org/event/15108/>

The deadline for registration of participants is **16 October 2019**.

MEETING DATES AND TIMING

Wednesday, 23 October 2019

08.30 – 09.00 Registration
09.00 – 13.00 Session
13.00 – 15.00 Lunch Break/Side Event organized by EUFORGEN
15.00 – 18.00 Session
19.00 Dinner

Thursday, 24 October 2019

09.00 – 12.00 Session

VENUE

The venue of the meeting is Hotel DoubleTree by Hilton located in the city centre of Košice. The session will take place in a conference room Cassovia. Registration desk and information point will be located near the entrance to the conference room.

Address:

DoubleTree by Hilton Košice
Hlavná 1,
040 01 Košice, Slovakia

For more details visit <https://www.doubletree-kosice.com/home/>

LANGUAGE & DOCUMENTS

The meeting will be conducted in English and interpreted into French and Russian. The documents for the meeting will be provided in English only and delivered in due time.

MEALS

There will be coffee breaks during the meeting and dinner will be provided by the organizers on Wednesday 23 October 2019 at 19:00. Lunch will be provided by EUFORGEN during the side event on Wednesday 23 October 2019.

ARRIVAL DETAILS

To travel to Košice, you can take a flight to Kosice International Airport or Budapest International Airport.

Kosice International Airport

There are direct flights to Kosice Airport from Dusseldorf, London Luton, London Southend, Warsaw, Vienna, Prague and Istanbul. Flight schedule is available at <https://www.airportkosice.sk/en/passengers/flight-schedule>.

To get to the meeting venue you can take **taxi**. AIRTAXI is an official airport partner offering transfer to the city. Transfer from the airport to the city centre costs 15 EUR. You can order a taxi by phone +421 940 645 645 or by e-mail airtaxi@air-taxi.sk.

Alternatively, you can use **public transport**. Bus number 23 connects the airport with the city centre (bus station “Nám. Osloboditeľov” is located 200 m from the meeting venue). The journey takes around 20 minutes. Time schedule is available at <https://imhd.sk/ke/schedule-timetable/linka/23/smer/Stanicne-nam/zastavka/Letisko/419430484001>.

Budapest International Airport

Budapest airport is located around 260 km from Košice. To get from the Airport to Košice you can order shuttle service provided by private companies <https://izijet.sk/en>, <https://www.cassoviaexpres.sk/en/>. The transfer costs 35 EUR (one way) and the journey takes approx. 3 hours.

ACCOMMODATION

Participants are kindly requested to make their own accommodation arrangements.

Liaison Unit Bratislava has arranged a limited number of rooms for FOREST EUROPE participants in Hotel DoubleTree by Hilton Košice. Special offer is valid until 10 September 2019.

DoubleTree by Hilton Košice****

Address: Hlavná. 1, 040 01 Košice

Web: <https://www.doubletree-kosice.com/home/>

Price: 89 EUR (without breakfast)/room /night
105 EUR (including breakfast)/room/night

You can make reservation by sending e-mail with reference to FOREST EUROPE Expert Level Meeting to bodonska@hiltonkosice.sk, kozak@hiltonkosice.sk

There are several other hotels near the meeting venue:

Boutique Hotel Chryso****

Address: Zvonárska 3, 040 01 Košice

Phone: +421 55 699 8 237

Web: <https://www.hotelchryso.sk/en/>

E-mail: reception@chryso.sk

Price: single room 87 EUR (including breakfast)/room/night
twin room 107 EUR (including breakfast)/room/night

Distance to venue: 190 m

Hotel Zlatý Dukát****

Address: Hlavná 16, 040 01 Košice

Phone: +421 55 727 9 333, +421 948 767 775

Web: <http://www.zlatydukat.sk/index.php?lang=en>

Reservation:

http://www.zlatydukat.sk/index.php?option=com_contact&view=contact&id=1&Itemid=2&lang=en

Price: twin room (occupied by 1 person) 75 EUR (breakfast incl.)/room/night

twin room (occupied by 2 persons) 99 EUR (breakfast incl.)/room/night

Distance to venue: 220 m

Boutique Hotel Bristol****

Address: Orliá 3, 040 01 Košice

Phone: +421 55 729 0 077, +421 55 729 0 078

Web: <https://hotelbristol.sk/en/>

Reservation: <https://hotelbristol.sk/en/reservation/>

Price: single room 111 EUR (breakfast incl.)/room/night

twin room 123 EUR (breakfast incl.)/room/night

Distance to venue: 450 m

Hotel Ambassador****

Address: Hlavná 101, 040 01 Košice

Phone: +421 55 720 3 720, +421 905 220 430

Web: <https://www.ambassador.sk/en/>

E-mail: ambassador@ambassador.sk

Price: single room 90 EUR (breakfast incl.)/room/night

twin room 100 EUR (breakfast incl.)/room/night

Distance to venue: 2 km

FINANCIAL SUPPORT

Eligible participants from signatory countries with economies in transition may apply for financial support for their travel to the meeting. Please note that financial support is provided for one participant per eligible signatory country.

Request for financial support should be submitted to Liaison Unit Bratislava (e-mail: lucia.ambrusova@foresteurope.org) as soon as possible, but no later than **11 October 2019**. No application will be accepted after this deadline.

VISA INFORMATION

Participants are responsible for checking visa requirements and making their own visa arrangements before departure, including visa for transit or stopover. For further information regarding to visa requirements please visit the website of the Ministry of Foreign and European Affairs of the Slovak Republic:

http://www.foreign.gov.sk/web/en/consular_info.

CURRENCY

The official currency in Slovakia is the Euro. Foreign currency can be exchanged in banks or exchange offices. Credit and debit cards (Visa, Visa Electron, Eurocard/Mastercard, Maestro, American Express, Diners Club) are widely accepted.

GENERAL INFORMATION

For general information about the city and the country, please visit the following webpages:

<https://www.kosice.sk/en>

<http://slovakia.travel/en/kosice>

<http://slovakia.travel/en>

WEATHER FORECAST

<https://www.accuweather.com/en/sk/kosice/298738/weather-forecast/298738?lang=en-us>

CONTACT PERSONS

For further information, please contact:

Ms. Lucia Ambrušová

Policy Adviser

T: +421 45 5314 107

M: +421 905 620 466

e-mail: lucia.ambrusova@foresteurope.org

Mr. Igor Vizlai

Communication Expert

T: +421 45 5314 368

M: +421 905 620 427

e-mail: igor.vizlai@foresteurope.org