



## EXPERT LEVEL MEETING

**28-29 November 2017, Bratislava, Slovakia**

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### Practical Information

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Bellow you can find information on the meeting, venue, accommodation and other practical information.

#### REGISTRATION

To register for the meeting please visit the following webpage:

<http://foresteurope.org/event/12066/>

The deadline for registration of participants is **20 November 2017**.

#### MEETING DATES AND TIMING

##### **Tuesday, 28 November 2017**

09.15 – 10.00 Registration

10.00 – 13.00 Session

13.00 – 15.00 Lunch break

15.00 – 18.00 Session

19.00 Reception

##### **Wednesday, 29 November 2017**

9.00 – 12.00 Session

12.00 – 13.30 Lunch Break

13.30 – 17.00 Session

#### VENUE

The venue of the meeting is the Sheraton Hotel located near the historical city centre of Bratislava. The session will take place in a conference room Ballroom on the first floor. Registration desk and information point will be located near the entrance to the conference room.

##### **Address:**

Pribinova 12,  
811 09 Bratislava, Slovakia

For more details visit <http://www.sheratonbratislava.com/>

#### LANGUAGE & DOCUMENTS

The meeting will be conducted in English and interpreted into French and Russian. The documents for the meeting will be provided in English only and delivered in due time.

## MEALS

There will be coffee breaks during the meeting and dinner will be provided by the organizers on Tuesday 28 November 2017 at 19:00 in Sheraton Hotel. Lunch is not included in the meeting arrangements, however a restaurant is available in the hotel and several other options are available in a walking distance.

## ARRIVAL DETAILS

To travel to Bratislava, you can take a flight to Vienna International Airport, alternatively you may use Bratislava Airport.

### **Vienna International Airport**

Vienna airport is located 63 km from Bratislava. Shuttle service from Vienna airport to Bratislava Main Bus Station (Bratislava AS) is provided by Slovak Lines Bus or Regio Jet. Bus stops are located in front of the Terminal 2 of the Vienna airport building. The journey takes for about 1 hour. The buses stop at Bratislava Bus Station “Bratislava – Autobusová Stanica Nivy”. Timetable and further information on shuttle buses is available at:

[http://www.eurolines.sk/fileadmin/user\\_upload/cestovne\\_poriadky/mal\\_new/rakusko.pdf](http://www.eurolines.sk/fileadmin/user_upload/cestovne_poriadky/mal_new/rakusko.pdf) or <https://www.regiojet.com/en>.

### **Bratislava Airport**

Bratislava airport is located in the eastern part of Bratislava. To get to the meeting venue participants can take **taxi**. We can recommend to call [Easy Taxi](tel:+421918555555) (+421 918 555 555), which uses fixed fares 5 EUR within the city centre (8 EUR to/from Bratislava airport). If you choose another taxi, we recommend to ask the taxi driver for their fares in advance – the fare from Bratislava Airport to the hotel should not exceed 10 EUR. The journey takes approx. 20 minutes.

If you prefer **public transport**, take the bus no. 61 and go to the stop “Hlavná Stanica” then change to the trolley bus no. 210 and get off at the bus stop “Nove SND”. The journey takes around 40 minutes.

### **Bratislava Main Bus Station**

The hotel is situated approx. 10 minutes by walk from the main bus station.

Participants can use also **public transport**. Take the bus no. 70 and get off at “Malá Scéna” (5 minutes walking distance from the hotel).

If you prefer **taxi**, the journey takes approx. 5 minutes. We can recommend to call [Easy Taxi](tel:+421918555555) (+421 918 555 555), which uses fixed fares 5 EUR within the city centre.

### **Travel by car**

There is a garage available in the hotel building with direct access to the hotel. The fee is 30 EUR/day.

## ACCOMMODATION

Participants are kindly requested to make their own accommodation arrangements.

Liaison Unit Bratislava has arranged a limited number of rooms for FOREST EUROPE participants in Sheraton Hotel. The price offer is valid until **6 November 2017**.

### **Sheraton Hotel\*\*\*\***

Address: Pribinova 12, 811 09 Bratislava

Phone: +421 2 3535 0000

Web: <http://www.sheratonbratislava.com/>

Price: 150 EUR/room – single use (breakfast incl.) /night + city tax 1,70 EUR /night

165 EUR/room – double use (breakfast incl.)/night + city tax 1,70 EUR/night

**Reservation: to arrange your reservation please use the following link**

<https://www.starwoodmeeting.com/events/start.action?id=1710138081&key=390B2E12>

There are several other hotels near the meeting venue:

### **Hotel Danubia Gate Bratislava\*\*\*\***

Address: Dunajská 26, 811 08 Bratislava

Phone: +421 2 2066 5500

Web: <https://www.danubiagate.sk/en/>

E-mail: [hotel@danubiagate.sk](mailto:hotel@danubiagate.sk)

Distance to venue: 700 m

### **Hotel Devín\*\*\*\***

Address: Riečna 4, 811 02 Bratislava

Phone: +421 2 2 5998 5856, +421 2 5998 5857

Web: <https://www.hoteldevin.sk/en>

E-mail: [reservations@hoteldevin.sk](mailto:reservations@hoteldevin.sk)

Distance to venue: 1.1 km

### **Art Hotel William\*\*\*\***

Address: Laurinská 17, 811 01 Bratislava

Phone: +421 2 5988 9444

Web: <http://www.arthotelwilliam.sk/en/>

E-mail: [reservations@arthotelwilliam.sk](mailto:reservations@arthotelwilliam.sk)

Distance to venue: 1 km

## FINANCIAL SUPPORT

Eligible participants from signatory countries with economies in transition may apply for financial support for their travel to the meeting. Please note that financial support is provided for one participant per eligible signatory country.

Request for financial support should be submitted to Liaison Unit Bratislava (e-mail: [lucia.ambrusova@foresteurope.org](mailto:lucia.ambrusova@foresteurope.org)) as soon as possible, but no later than **10 November 2017**. No application will be accepted after this deadline.

## VISA INFORMATION

Participants are responsible for checking visa requirements and making their own visa arrangements before departure, including visa for transit or stopover. For further information regarding to visa requirements please visit the website of the Ministry of Foreign and European Affairs of the Slovak Republic:

[http://www.foreign.gov.sk/web/en/consular\\_info](http://www.foreign.gov.sk/web/en/consular_info).

## **CURRENCY**

The official currency in Slovakia is the Euro. Foreign currency can be exchanged in banks or exchange offices. Credit and debit cards (Visa, Visa Electron, Eurocard/Mastercard, Maestro, American Express, Diners Club) are widely accepted.

## **GENERAL INFORMATION**

For general information about the city and the country, please visit the following webpages:

<http://www.visitbratislava.com/>

<http://slovakia.travel/en>

## **WEATHER FORECAST**

<http://www.accuweather.com/en/sk/bratislava/297345/weather-forecast/297345>

## **CONTACT PERSONS**

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