



## Second Meeting of the Expert Group on Valuation of and Payments for Forest Ecosystem Services

13-14 November 2018, Bratislava, Slovakia

### Useful Information

Bellow you can find information on the meeting, venue, accommodation and other practical information.

#### REGISTRATION

To register for the meeting please visit the following webpage:

<https://foresteurope.org/event/13973/>

The deadline for registration of participants is 7 November 2018.

#### MEETING DATES AND TIMING

##### Tuesday, 13 November 2018

12.00 – 13.30 Lunch  
13.30 – 14.00 Registration  
14.00 – 18.00 Session  
19.00 Dinner

##### Wednesday, 14 November 2018

9.00 – 12.30 Session  
12.30 – 14.00 Lunch  
14.00 – 16.00 Session

#### VENUE

The venue of the meeting is the Mercure Bratislava Centrum Hotel located in Bratislava city centre. The session will take place in a conference room Cube on the ground floor. Registration desk and information point will be located near the entrance to the conference hall.

##### Address:

Zabotova 2,  
811 04 Bratislava, Slovakia

For more details visit <https://www.accorhotels.com/gb/hotel-6840-mercure-bratislava-centrum-hotel/index.shtml>

#### LANGUAGE, DOCUMENTS & ORGANIZATION OF WORK

The meeting will be conducted in English only. The documents for the meeting will be provided in English and delivered in due time.

The Session will be organized in the form of roundtable discussions with introductory presentations on the issues addressed.

## MEALS

There will be coffee breaks during the meeting and working lunch will be provided by the organizers on 13-14 November 2018. Participants of the meeting are cordially invited for dinner on Tuesday 13 November 2018 at 19.00 in Restaurant Hotel Matyšák.

## ARRIVAL DETAILS

To travel to Bratislava, you can take a flight to Vienna International Airport, alternatively you may use Bratislava Airport.

### **Vienna International Airport**

Vienna airport is located 63 km from Bratislava. Shuttle bus from Vienna airport to Bratislava Main Bus Station (Bratislava AS) stops directly in front of the Terminal 2 of the Vienna airport building. The journey takes for about 1 hour and buses are available 23 times a day. Timetable and further information on shuttle buses is available at:

[http://www.eurolines.sk/fileadmin/user\\_upload/cestovne\\_poriadky/mal\\_new/rakusko.pdf](http://www.eurolines.sk/fileadmin/user_upload/cestovne_poriadky/mal_new/rakusko.pdf).

We recommend to buy the bus ticket in advance at <http://www.slovaklines.sk/main-page.html> (from the airport “Wien, Flughafen Wien” to Bratislava bus Station “Bratislava AS”).

### **Bratislava Airport and Bratislava Main Bus Station**

The hotel is situated ca. 7 km from Bratislava Airport and ca. 3 km from Main Bus Station. To get to the meeting venue participants can take taxi.

We can recommend to call [Easy Taxi](http://www.easytaxi.sk) (+421 918 555 555), which uses fixed fares 5 EUR within the city centre (8 EUR to/from Bratislava airport). If you choose another taxi, we recommend to ask the taxi driver for their fares in advance – the fare from the bus station/Bratislava Airport to the hotel should not exceed 10 EUR.

### **Central Railway Station**

The hotel is situated just 400 m (5 minutes by walk) from the Central Railway Station.

### **Travel by car**

The hotel is situated in Bratislava city centre (for further details see the map <http://www.mercure.com/gb/hotel-6840-mercure-bratislava-centrum-hotel/location.shtml>)

There is a car park and garage available in the hotel building with direct access to the hotel. The fee is 20 EUR/day for Garage parking and 10 EUR/day for outdoor parking.

## ACCOMMODATION

Participants are kindly requested to make their own accommodation arrangements.

Liaison Unit Bratislava has arranged a limited number of rooms for FOREST EUROPE participants in Mercure Bratislava Centrum Hotel.

### **Mercure Bratislava Centrum Hotel\*\*\*\***

Address: Zabotova 2A, 811 04 Bratislava

Phone: +421 2 57 277 000

Web: <https://www.accorhotels.com/gb/hotel-6840-mercure-bratislava-centrum-hotel/index.shtml>

Price: 89 EUR/room-single use/night (including breakfast) + city tax 1.65 EUR/night

105 EUR/room-double use/night (including breakfast) + city tax 1.65 EUR/night

**Reservation: to arrange your reservation please send filled reservation form**

**(see the Annex) to [h6840-re@accor.com](mailto:h6840-re@accor.com), in cc: [h6840-sl@accor.com](mailto:h6840-sl@accor.com)**

Special offer iv valid until 2 November 2018.

There are several other hotels near the meeting venue:

### **LOFT Hotel Bratislava\*\*\*\***

Address: Štefánikova 4, 811 05 Bratislava

Phone: +421 2 575 11 003

Web: <http://www.lofthotel.sk/en>

E-mail: [reservation@lofthotel.sk](mailto:reservation@lofthotel.sk)

Distance to venue: 600 m

### **Hotel Saffron\*\*\*\***

Address: Radlinského 27, 811 07 Bratislava

Phone: +421 2 212 99 301

Web: <http://www.hotelsaffron.sk/uvodna-stranka/language/en>

E-mail: [rezervacia@hotelsaffron.sk](mailto:rezervacia@hotelsaffron.sk)

Distance to venue: 1 km

### **Hotel Matyšák\*\*\***

Address: Pražská 15, 811 04 Bratislava

Phone: +421 2 206 34 001

Web: <http://www.hotelmatysak.sk/hotel-2/>

E-mail: [repcia@hotelmatysak.sk](mailto:repcia@hotelmatysak.sk)

Distance to venue: 500 m

## FINANCIAL SUPPORT

Eligible participants from signatory countries with economies in transition may apply for financial support for their travel to the meeting. Please note that financial support is provided for one participant per eligible signatory country.

Request for financial support should be submitted to Liaison Unit Bratislava (e-mail: [lucia.ambrusova@foresteurope.org](mailto:lucia.ambrusova@foresteurope.org)) as soon as possible, but no later than **29 October 2018**. No application will be accepted after this deadline.

## VISA INFORMATION

Participants are responsible for checking visa requirements and making their own visa arrangements before departure, including visa for transit or stopover. For further information regarding to visa requirements please visit the website of the Ministry of Foreign and European Affairs of the Slovak Republic:

[http://www.foreign.gov.sk/web/en/consular\\_info](http://www.foreign.gov.sk/web/en/consular_info).

## **CURRENCY**

The official currency in Slovakia is the Euro. Foreign currency can be exchanged in banks or exchange offices. Credit and debit cards (Visa, Visa Electron, Eurocard/Mastercard, Maestro, American Express, Diners Club) are widely accepted.

## **GENERAL INFORMATION**

For general information about the city and the country, please visit the following webpages:

<http://www.visitbratislava.com/>

<http://slovakia.travel/en>

## **WEATHER FORECAST**

<http://www.accuweather.com/en/sk/bratislava/297345/weather-forecast/297345>

## **CONTACT PERSONS**

For further information, please contact:

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## Booking order

Please, send this reservation form to  
e-mail: h6840-re@accor.com,  
Cc: h6840-sl@accor.com

Phone (+421)257277000  
Fax : (+421)257277777  
Zabotova street 2  
Bratislava 1, 811 04 BRATISLAVA, SLOVAKIA

### GROUP NAME:

Forest Europe - WG FES

Arrival date:

Departure date:

Number of nights:

### ROOM TYPE:

No of rooms:

Comfort King Bed room (single use)\*

89.00 €

Comfort King Bed room (double use)\*\*

105.00 €

Booking Deadline for WG FES rates:

02.11.2018

\*in agreed price is included VAT, Bed & Breakfast, internet, fitness access.

\*\* city tax 1,7 €/person/night excluded

Cancellation 3 days prior to arrival is free of penalty. In case of  
cancellation within 2 days prior to arrival 100% penalty fee for  
first night occurs.

### GUEST INFORMATION:

Title:

First name:

Last name:

Phone no.:

E-mail:

Address:

City:

Country:

Postal Code:

### CREDIT CARD DETAILS:

Type of credit card:

Credit card No.:

Date of expiry:

### ACCOMPANYING PERSON:

First name:

Last name:

Address:

### PAYMENT INFORMATION:

Invoice:

Invoicing address\*\*\*:

Post address\*\*\*:

Registration no.\*\*\*:

VAT no.\*\*\*:

\*\*\*mandatory if selected

Costs to be invoiced\*\*\*: