



First meeting of the Expert Group on Valuation of and Payments for Forest Ecosystem Services

12-13 September 2017, Bratislava, Slovakia

Useful Information

Bellow you can find information on the meeting, venue, accommodation and other practical information.

REGISTRATION

To register for the meeting please visit the following webpage:

<http://foresteurope.org/event/12060/>

The deadline for registration of participants is **8 September 2017**.

MEETING DATES AND TIMING

Tuesday, 12 September 2017

09.00 – 12.30 Field trip (see detailed information below)

13.30 – 14.00 Registration

14.00 – 18.00 Session

19.00 Reception

Wednesday, 13 September 2017

9.00 – 12.30 Session

12.30 – 14.00 Lunch Break

14.00 – 17.00 Session

VENUE

The venue of the meeting is the Mercure Bratislava Centrum Hotel located in the Bratislava city centre. The session will take place in a conference room Decor on the ground floor. Registration desk and information point will be located near the entrance to the conference hall.

Address:

Zabotova 2,
811 04 Bratislava, Slovakia

For more details visit <https://www.accorhotels.com/gb/hotel-6840-mercure-bratislava-centrum-hotel/index.shtml>

LANGUAGE, DOCUMENTS & ORGANIZATION OF WORK

The meeting will be conducted in English only. The documents for the meeting will be provided in English and delivered in due time.

The Session will be organized in the form of roundtable discussions with introductory presentations on the issues addressed.

MEALS

There will be coffee breaks during the meeting and working lunch will be provided by the organizers during the field trip on Tuesday 12 September 2017. Participants of the meeting are cordially invited for reception on Tuesday 12 September 2017 at 19.00 at the Signature restaurant (Mercure Bratislava Centrum Hotel). Lunch on Wednesday 13 September 2017 is not included in the meeting arrangements, however a restaurant is available in the hotel and several other options are available in a walking distance.

ARRIVAL DETAILS

To travel to Bratislava, you can take a flight to Vienna International Airport, alternatively you may use Bratislava Airport.

Vienna International Airport

Vienna airport is located 63 km from Bratislava. Shuttle bus from Vienna airport to Bratislava Main Bus Station (Bratislava AS) stops directly in front of the Terminal 2 of the Vienna airport building. The journey takes for about 1 hour and buses are available 23 times a day. Timetable and further information on shuttle buses is available at:

http://www.eurolines.sk/fileadmin/user_upload/cestovne_poriadky/mal_new/rakusko.pdf.

We recommend to buy the bus ticket in advance at <http://www.slovaklines.sk/main-page.html> (from the airport “Wien, Flughafen Wien” to Bratislava bus Station “Bratislava AS”).

Bratislava Airport and Bratislava Main Bus Station

The hotel is situated ca. 7 km from Bratislava Airport and ca. 3 km from Main Bus Station. To get to the meeting venue participants can take taxi.

We can recommend to call [Easy Taxi](tel:+421918555555) (+421 918 555 555), which uses fixed fares 5 EUR within the city centre (8 EUR to/from Bratislava airport). If you choose another taxi, we recommend to ask the taxi driver for their fares in advance – the fare from the bus station/Bratislava Airport to the hotel should not exceed 10 EUR.

Central Railway Station

The hotel is situated just 400 m (5 minutes by walk) from the Central Railway Station.

Travel by car

The hotel is situated in Bratislava city centre (for further details see the map <http://www.mercure.com/gb/hotel-6840-mercure-bratislava-centrum-hotel/location.shtml>)

There is a car park and garage available in the hotel building with direct access to the hotel. The fee is 20 EUR/day for Garage parking and 10 EUR/day for outdoor parking.

ACCOMMODATION

Participants are kindly requested to make their own accommodation arrangements.

Liaison Unit Bratislava has arranged a limited number of rooms for FOREST EUROPE participants in Mercure Bratislava Centrum Hotel.

Mercure Bratislava Centrum Hotel****

Address: Zabotova 2A, 811 04 Bratislava

Phone: +421 2 57 277 000

Web: <https://www.accorhotels.com/gb/hotel-6840-mercure-bratislava-centrum-hotel/index.shtml>

Price: 89 EUR/room-single use/night (including breakfast) + city tax 1.65 EUR/night

105 EUR/room-double use/night (including breakfast) + city tax 1.65 EUR/night

Reservation: to arrange your reservation please send filled reservation form (see the Annex) to h6840-re@accor.com, in cc: h6840-sl@accor.com

There are several other hotels near the meeting venue:

LOFT Hotel Bratislava****

Address: Štefánikova 4, 811 05 Bratislava

Phone: +421 2 575 11 003

Web: <http://www.lofthotel.sk/en>

E-mail: reservation@lofthotel.sk

Distance to venue: 600 m

Hotel Saffron****

Address: Radlinského 27, 811 07 Bratislava

Phone: +421 2 212 99 301

Web: <http://www.hotelsaffron.sk/uvodna-stranka/language/en>

E-mail: rezervacia@hotelsaffron.sk

Distance to venue: 1 km

Hotel Matyšák***

Address: Pražská 15, 811 04 Bratislava

Phone: +421 2 206 34 001

Web: <http://www.hotelmatysak.sk/hotel-2/>

E-mail: repcia@hotelmatysak.sk

Distance to venue: 500 m

FINANCIAL SUPPORT

Eligible participants from signatory countries with economies in transition may apply for financial support for their travel to the meeting. Please note that financial support is provided for one participant per eligible signatory country.

Request for financial support should be submitted to Liaison Unit Bratislava (e-mail: lucia.ambrusova@foresteurope.org) as soon as possible, but no later than **21 August 2017**. No application will be accepted after this deadline.

VISA INFORMATION

Participants are responsible for checking visa requirements and making their own visa arrangements before departure, including visa for transit or stopover. For further information regarding to visa requirements please visit the website of the Ministry of Foreign and European Affairs of the Slovak Republic:

http://www.foreign.gov.sk/web/en/consular_info.

CURRENCY

The official currency in Slovakia is the Euro. Foreign currency can be exchanged in banks or exchange offices. Credit and debit cards (Visa, Visa Electron, Eurocard/Mastercard, Maestro, American Express, Diners Club) are widely accepted.

GENERAL INFORMATION

For general information about the city and the country, please visit the following webpages:

<http://www.visitbratislava.com/>

<http://slovakia.travel/en>

WEATHER FORECAST

<http://www.accuweather.com/en/sk/bratislava/297345/weather-forecast/297345>

FIELD TRIP

On Tuesday 12 September 2017, participants of the Expert Group meeting are kindly invited to a field trip to the Municipal Forests of Bratislava.

The Municipal Forests of Bratislava are on the extend over an area of approx. 3 000 ha, bordered by the Small Carpathians. In accordance with the forest classification and based on long-term needs of the population, 98% of the forests belongs to the category of special purpose forests with significant health and recreational functions. Its purpose is to provide pleasant environment for recreation, tourism and sport activities for the general public. The forest park consists mainly of forest complexes and valuable meadows additionally with some dominant elements such as streams, ponds, small water reservoirs and recreational areas with standard forest park equipment.

Itinerary

| | |
|---------------|---|
| 09.00 | Meeting of participants at Mercure Bratislava Centrum Hotel (at reception) |
| 09.15 - 09.45 | Transfer by bus to the Municipal Forests of Bratislava |
| 10.00 - 11.00 | Presentation of the Municipal Forests of Bratislava Recreational services provided by Bratislava municipal forests |
| 11.00 - 12.30 | Working lunch provided by organizers |
| 12.30 | Transfer to the Hotel |

The weather in Bratislava region in September is a little parched with intermittent rain. The average temperature is very mild at 17 °C. Casual wear is sufficient for the trip.

CONTACT PERSONS

For further information, please contact:

Ms. Lucia Ambrušová
Policy Adviser
T: +421 45 5314 107
M: +421 905 620 466
e-mail: lucia.ambrusova@foresteurope.org

Mr. Igor Vizslai
Communication Expert
T: +421 45 5314 103
M: +421 905 620 427
e-mail: igor.vizslai@foresteurope.org

Booking order

Please, send this reservation form to
 e-mail: h6840-re@accor.com,
 Cc: h6840-sl@accor.com

Phone (+421)257277000
 Fax : (+421)257277777
 Zabotova street 2
 Bratislava 1, 811 04 BRATISLAVA, SLOVAKIA

GROUP NAME:

**Forest Europe - Expert Group
 FES**

Arrival date:
 Departure date:
 Number of nights:

ROOM TYPE:

No of rooms:

| | | |
|--------------------------------------|----------|----------------------|
| Comfort King Bed room (single use)* | 89.00 € | <input type="text"/> |
| Comfort King Bed room (double use)** | 105.00 € | <input type="text"/> |

Privilege room supplement: 15 €/ night
 Junior Suite supplement: 30 €/ night

*in agreed price is included VAT, Bed & Breakfast, internet, fitness access.
 ** city tax 1,7 €/person/night excluded

***Cancellation policy -
 Cancellation 3 days prior to arrival is free of penalty. In case of
 cancellation within 2 days prior to arrival 100% penalty fee occurs.

GUEST INFORMATION:

Title:
 First name:
 Last name:
 Phone no.:
 E-mail:
 Address:
 City:
 Country:
 Postal Code:

CREDIT CARD DETAILS:

Type of credit card:
 Credit card No.:
 Date of expiry:

ACCOMPANYING PERSON:

First name:
 Last name:
 Address:

PAYMENT INFORMATION:

Invoice:
 Invoicing address***:
 Post address***:
 Registration no.***:
 VAT no.***:

Costs to be invoiced***:

***mandatory if selected